**Minutes of Beaumont Parish Hall Committee Accounts Meeting and AGM on Wednesday 29th September 2021**

**Present: Trustees:** Malcolm Cotter, Michelle Dickinson, Bryony Kirk, Geoff Ramshaw, Julie Irving, Henry Salkeld

**Non-trustees:** Albinas Stasaitis (Minutes secretary), Rob Farmer, Yanina Palmer,

**Apologies:** Harold Bowron, Richard Peart, Tom Greenwood,

**Minutes for Accounts Meeting**

1. **Welcome and Apologies.**

Malcolm welcomed everyone to the meeting.

1. **Approval of accounts for 2020-2021**

Julie circulated the accounts, by email, on 21st September 2021.

**Balance Sheet** **31.03.21** **31.03.20**

**Current Assets**

Cash at Bank 69749.68 53911.58

Cash In Hand 43.18 69792.86 43.18 53954.76

Current Liabilities

Deposits held on account 0.00 0.00 0.00 0.00

**69792.86** **53954.76**

Financed by

B/fwd General 34915.79 32951.22

Restricted 19038.97 12960.15

This year’s general surplus 20320.18 1964.57

This year’s new hall deficit/surplus -4482.08 6078.82

**69792.86** **53954.76**

**Income and Expenditure Statement for the year ended 31.03.21**

**Income**

Elections 0.00

Coffee Mornings 0.00

Covid Grant 20803.21

Hall Hire 0.00

Donations and Book Money 32.00

Mokey Fit 0.00

Bonfire night 0.00

Table Top Sale 0.00

Wildlife Garden Donation 419.36

Senior Lunch 0.00

Beetle Drive 0.00

Bank Interest 459.94

Grants Playground 240.00

CCC 0.00

Parish Council 300.00

Grass Cutting 840.00 **23094.51**

**Expenditure**

Repairs 390.44

Cleaning 0.00

Light & Heat 171.46

Water 33.56

Grass Cutting 910.00

PPSA 0.00

Children’s Christmas Party 0.00

Professional Fees 4933.44

Wildlife Garden 0.00

Inspections 0.00

Subscriptions 0.00

Sundry 81.90

Legal Fees 0.00

Insurance 735.61 **7256.41**

**15838.10**

1. **Adoption of proposed New Banking Procedures**

Malcolm Cotter proposed the new banking procedures, they were seconded by Bryony Kirk.

1. **Sign-off of Accounts for 2020-2021**

The accounts were agreed and signed off by Malcolm Cotter.

**Minutes for AGM**

1. **Minutes of last AGM**

The minutes from the AGM in 2020 were approved and signed by Malcolm. Albinas to retain the signed copy. **Albinas**

1. **Annual Summary**

Since our last AGM in September 2020, until 21st June 2021 the hall was closed due to the covid-19 pandemic. Since June 2021 we have re-started hall events such as the Monthly coffee mornings and the August Sunday Afternoon Teas, those who attended greatly enjoyed seeing other members of the community after such a long period of social distancing. The 2021 August Sunday Afternoon Teas were very well supported again. Thank you to all committee members, family and friends who organise these events, make and serve refreshments and to those who come along to support us.

Despite the pandemic, the hall and grounds have continued to be maintained. Thank you to everyone who has helped with maintenance and cleaning over the last year.

We would like to thank the Parish Council for their continued support with funding towards the hall’s upkeep and maintenance including the grass cutting of the field area surrounding the hall, and also continued financial assistance with the ongoing maintenance and insurance of the children’s play area. We also greatly appreciate their use of the hall for the 2021 Summer Play scheme which was well attended and was enjoyed by children from our own parish and also surrounding areas.

Kirkandrews on Eden WI restarted their meetings In July and the Solway Flower Club resumed their meetings earlier this month. which we really appreciate. Since reopening, the hall has seen an increase in use by individuals booking the hall for private events, with the marquee being booked several times since it was erected outside the hall in July.

It is to be hoped that once all the covid restrictions have been fully lifted other regular hall users will return and again support the hall.

In December 2020 we submitted to Carlisle City Council the planning application for the New Hall. The application was granted with some restrictions in April 2021. Our funds for the building of the new hall have received a further boost with a large grant from the National Lottery towards the cost of the stage 4 consultants’ fees, the drawing up the final prebuilding plans. We have also been given several covid grants from the national government in relation to the covid pandemic closure and restrictions. We thank those contributors who help to make it more likely that the new hall will be built.

The wildlife area has also been granted funds from defunct Local History Society. The trees and plants in the wildlife area continue to thrive and a new post and rail fence has been added to the front.

We have held an initial meeting with the Accreditation Team from Hallmark and if the hall is accepted, this will hopefully mean that later funding requests will be easier to obtain.

Since the last AGM we have gained a new member to the committee, Richard Peart, who is very welcome. We continue to actively look for new members.

1. **Presentation of Treasurer’s Annual Report**

Covid 19 saw the hall closed for the whole of 2020/21. During this period the only income received was by way of Government Grants, Parish Council Grants towards the cost of the grass cutting, play area maintenance and general maintenance, Bank Interest and Specific Donations towards the wildlife garden and the cost of building the new hall.

However due to the support of the Government during this difficult time the hall was able to report a surplus of Income over Expenditure of £15,838 after running costs of £2323 and professional fees relating to the building cost of the new hall of £4933. As a result, the year to 31 March 2021 saw the Hall’s financial position strengthen with the charity’s reserves increasing to £69,792 up from £53,954 the previous year. The split of reserves between restricted and non-restricted is £14556 (New hall £14,137 and the wildlife garden £419) and general non restricted reserves at £55,235.

We can therefore conclude that the Hall is in a very health position financially should these unprecedented times continue.

1. **Booking Secretary’s Annual Report and adoption of proposed new booking procedures**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Annual booking Summary May 2020-April 2021** | | | | | |
| **Total Bookings** | | | **Number of booked sessions (by organisation)** | | |
| **Month** | **2020/21** | **2019/2020** | **Organisation** | **2020/21** | **2019/20** |
| **May** | 0 | 15 | Private bookings | 0 | 22 |
| **June** | 0 | 12 | Youth Club | 0 | 11 |
| **July** | 0 | 9 | WI | 0 | 7 |
| **August** | 0 | 11 | Flower Club | 0 | 8 |
| **September** | 0 | 7 | Hall Events | 0 | 23 |
| **October** | 0 | 8 | Elections | 0 | 2 |
| **November** | 0 | 9 | Young Farmers | 0 | 11 |
| **December** | 0 | 4 | Parish Council | 0 | 4 |
| **January** | 0 | 9 | Dance Group | 0 | 7 |
| **February** | 0 | 10 | playscheme | 0 | 5 |
| **March** | 0 | 11 | Mokyfit | 0 | 5 |
| **April** | 0 (Hall Cttee) | 0 |  |  |  |
| **Total** | 0 | 105 | Total | 0 | 105 |

The hall has started to be used again following the end of the Covid restrictions. The U3A have shown some interest in starting sessions. There is now a written booking procedure which has been circulated. This was approved by the Trustees. The booking T&C need to be reviewed. **Bryony**

1. **Annual review of hire charges of Hall and Marquee**

**Hall currently**: 2 hours: Apr -Oct £15, Nov-Mar £20; 6 hours: Apr -Oct £30, Nov-Mar £50.

It was decided to leave the hall prices as they are currently and review when more users are attracted to use the hall.

**Marquee currently:** £25 per day with £100 deposit.

Due to difficulty in ensuring it wasn’t damaged after hire and problems with erection etc. it was agreed not to hire out the marquee out in future.

Gill Grey has asked if the marquee can be hired in November. It is now no longer available. **Bryony**

1. **Annual review of Risk Assessment**

Nothing has changed since last year’s report. Print out a copy for Malcolm to sign. **Geoff/Malcolm**

1. **Standing down and re-election of Trustees (signing of acceptance forms)**

The trustees stood down. Each in turn was then re-elected and signed the acceptance form.

Rob Farmer agreed to stand as trustee. He was proposed a trustee by Malcolm and seconded by Bryony.

Yanina Palmer agreed to stand a new trustee. She was proposed by Bryony and seconded by Malcom.

The trustees signed the acceptance form.

Ex-trustees not present will be asked to sign the acceptance form if they wish to re-stand. **Julie**

1. **Date of next AGM**

Agreed to change the date back to May for the Annual Accounts Meeting and AGM.

**Date of next Annual General Meeting: Wednesday 25th May 2022 at 7.30 pm**

Meeting was closed at 8.15 pm.