Minutes of Beaumont Parish Hall Committee Meeting on Wednesday 15th January 2020

**Present:**

Committee: Bryony (Chair), Michelle, Henry, Tom, Geoff, Julie,

Non-committee: Albinas, Kathleen (part)

**Apologies:** Harold, Malcolm,

1. **Welcome and Apologies.**

Bryony welcomed everyone to the meeting. The committee was notified that MaryAnn had resigned from the committee. It was agreed to purchase a card and multi-shop voucher for her. **Bryony**

1. **Minutes of last meeting.**

The minutes from the last meeting were approved. Harold to retain a signed copy.  **Harold**

1. **Matters arising**.

Hall signage

Bryony has made enquiries about a brown sign. Costing for sign approx. £200. Price for planning permission is £132. Agreed to go ahead. **Tom**

1. **Recent Past Events**

Monthly Coffee Morning: Friday 6th December

Raised £75, Books £1

 Charity: Beaumont Parish Hall.

 Next charities are to be: Kidney Research Fund, Jigsaw, Watchtree NR and Air Ambulance

Children’s Christmas Party: Sunday 8th December

28 children attended. £97 received for entry.

It was successful and enjoyed by the children.

Monthly Coffee Morning: Friday 10th January

Raised £64, plus £1 cards.

 Charity: Beaumont Parish Hall

Kathleen joined the meeting.

1. **Forthcoming events.**

Over 60’s Lunch Sunday 26th January

Beforehand

Price £5 and pay £1 for raffle tickets.

Numbers planned to attend: Awaiting details from **MaryAnn & Bryony**

Names so far: Malcolm & Elsie, Thelma, Jimmy Rayson, Jack Baxter, Margaret Roe, Sadie Bell, Alice Graham, Harold & Kathleen, Lynne & Donald Graham, Glynnis & Ian Milburn, Rona & Henry Salkeld + 2 others (+ 2?),

Deadline for acceptance is 20th January**.**

Raffle prizes **All**

Bryony to email Tom with a list of things to purchase **Bryony**

Buy beforehand

Rolls and butter for soup (to buy) **Tom** Milk / coffee/ sugar /tea (to buy) **Tom**

Horseradish x 3 (to buy) **Tom**

After dinner mints x 2, Yorkshire puddings (to buy) **Tom**

Sherry & wine) / fruit juice (orange and apple) + Flowers (to buy) **Tom**

Napkins (in hall)

Crackers not required

Catering:

Starters: Soup /melon Vegetable soup for 20 **Michelle**. Melon (to buy): **Tom** Mains: Roast beef /Chicken **Bryony to ask** **MaryAnn**

Roast potatoes (to buy) **Tom**

Yorkshire pudding (to buy) **Tom**

Peas (to buy) **Tom** Gravy granules (large) (to buy) **Tom** Mashed potatoes **Geoff**

Carrots **Geoff**

Leek + cheese sauce (dishes from chapel) **Bryony**

Puddings: Sticky toffee pudding and cream **Bryony to ask** **MaryAnn**

 Trifle 1 sherry + 1 plain **Bryony to ask** **Gill**

Fruit salad **Maria? / Bryony**

**On the day**

Set up 11 am **Geoff / Bryony / Albinas**

Raffle tickets / on door **Albinas**

Float required **Julie**

Parking – not required

Plates/bowls in warmers on arrival

Helpers:

Front of house and drinks: **Harold / Albinas**

Kitchen: 4 people **Geoff/ Gill / Maria? / Bryony / MaryAnn**

Serving **Geoff / Albinas**

Washing up **Julie / Albinas / Geoff**

Table and chair layout.

Two rows down the sides, 6 chairs per table, table cloths with napkins. Salt pepper, butter, sugar. Milk, flowers.

Small table at door for arrival.

Small table for raffle

Large table for drinks on kitchen side of main door.

Coffee Morning: Friday 7th February

Charity: Beaumont Parish Hall

80’s Night Saturday 15th February from 7.30 pm

Set up: 6.30 pm

Mobile disco, (Fred Lambert confirmed date) optional fancy dress, nibbles, bar. NO FOOD.

Admission: Adults £5, Under-14’s free. Fancy dress optional. No tickets pay at the door. **Kathleen**

Float for entry and bar **Julie**

Bar – Harold has agreed to man, **Bryony /Harold**

Licence required  **Harold**

Nibbles / decorations **Michelle**

 No raffle.

List drinks in stock at Tom’s, Harold’s and the hall **Bryony**

 Tom has a case of larger, 18 cans of Fosters.

Need have red / white wine, lager (Carlsburg / Becks), soft drinks and use up any remaining John Smiths beer from the Auction.

 Julie is happy to underwrite soft drinks and purchase diet coke or diet Pepsi and buy any surplus.

Bag-making workshop Wednesday 26th February

Produce a materials list to be given to attendees **Julie/Bryony**

 Currently 6 people attending.

Beetle Drive Saturday 21st March

Elsie has been informed of the date, she will host the event if able, Geoff and Julie Lennon have also offered to help.

Parish Magazine, Facebook **Albinas/Michelle**

 Discuss further at the next meeting.

1. **Proposed events**

Curry night (27th June)

Khaled is happy to do the curry night again. Confirm the date and confirm his price. **Bryony**

 Discuss quiz etc at a later date.

1. **Treasurer’s report**

Children’s party incurred £174.84 this is small compared to the amount raised at the bonfire night to cover the party. Judith has given a further £50 donation rather than sending Christmas cards. The hall has been recently been busy with events, parties and funeral teas.

£54508.72 in bank account.

Invoice required from the grass cutting man. **Albinas**

 Proposal to amend advertisements to show that a bar licence can be obtained. **Discuss at next meeting**

1. **Booking secretary’s report**

Bryony had previously circulated the report.

January has 3 private bookings, AONB meeting, also the possibility of a regular fitness class on alternate Tuesday afternoons.

1. **The New Hall Plans**

 Alanzon Chan from Carlisle City Council Planning has provided a list of things that will need to be submitted

as part of the planning application, a location plan, a block plan, existing and proposed floor plans, existing and proposed elevations and a potential speed survey. She also said we should contact the Heritage Officer, Roger Higgins with details of the plan. **Bryony**

As the entrance enters onto a 60-m.p.h. road there would need to be speed survey. Ask the Highways to look at the site. **Bryony**

Julie, Harold and Bryony had meeting with Ray Tait from Hyde Harrington’s said it would cost approximately £21000 for the surveys and preparation work to submit a planning application. He said that he could prepare a costing for the new hall build for approximately £900.

Quote received from Architect Plus for £2995 +VAT for planning submission stage to include assistance with project start up, assist with the compilation of pre-construction information, co-ordinate Designers Risk Assessments, co-ordinate pre-construction phase, liaise with Principle Contractor and to prepare Health and Safety file. Others would to have to do the all the surveys at additional costs.

1. **Wildlife garden.**

Nothing new

1. **Maintenance**

Creosote walls

Plan to do in Spring 2020. **Malcolm/Harold/Geoff/Tom**

Mouse problem in storage cupboard

No evidence of mice since the traps were set. Continue to monitor. **Tom**

Hall Floor

Hall floor was coming up near the store room. Tiles cleaned and re-glued in place.

Men’s WC

WC cistern was broken but now fixed.

Men’s WC paper holder

Broken again **Malcolm**

A drip has appeared on the disabled WC window ledge. **To keep an eye**

1. **Fundraising and Grants**

Check to see if there are any grants available for the sign. **Bryony**

1. **Correspondence.**

A letter asking to buy the wildlife area for development. Can’t sell land due to the hall constitution.

A card from MaryAnn.

A thank you letter from the Samaritans.

1. **Any other Competent Business**

Solway Flower Club November meeting

The SFC have already arranged a meeting on the last Wednesday in November rather than their normal week. The committee have agreed to move their meeting a week earlier on 18th November.

August Traditional Sunday Afternoon teas

Kathleen reminded the committee that the WI were happy to do one of the Afternoon teas but preferably not the last Sunday.

The meeting was closed at 9 pm.

**Date of next meeting: Wednesday 26th February at 7.30 pm**