Minutes of Beaumont Parish Hall Committee AGM on Wednesday 22nd May 2019.

**Present:**

Committee: Harold Bowron (chair), Maria Nichol, Michelle Dickinson, Bryony Kirk, Geoff Ramshaw, Julie Irving, Gill Grey, Tom Greenwood,

Non-committee: Albinas Stasaitis (Minutes secretary), Kathleen Bowron,

**Apologies:**  Malcolm Cotter, MaryAnn Baxter, Henry Salkeld,

1. **Welcome and Apologies.**

Harold welcomed everyone to the meeting. **Harold**

1. **Minutes of last AGM**

The minutes from the AGM in 2018 were read and approved. Harold to retain his signed copy. **Harold**

1. **Annual Report**

We have successfully achieved another year of functions, maintenance and fun in the hall. Thank you to everyone who has helped with maintenance and cleaning over the last year.

Regular events such as Bonfire Night, Autumn Fair, Over 60’s Lunch, Children’s Christmas Party and Beetle Drive

have, as usual, been well supported and have raised money to help fund events and hall maintenance.

The Curry Night in May, the Valentines Ceilidh in February and Beetle Drive in March provided funds towards

the building of the replacement hall. The Sunday Afternoon Teas during August and the Monthly Coffee

Mornings have also been well supported and they too have provided funds towards the rebuilding of the hall

and for other, mostly local, charities. Thank you to all who support these events and also to those who volunteer

to make and serve refreshments.

Thank you to the Parish Council for their continued support with funding towards the hall’s upkeep

and maintenance, and also their continued financial assistance with the ongoing maintenance and insurance of the children’s play area and the cutting of the field surrounding the hall. We also greatly appreciate their use of the hall for the Summer Play scheme which was well attended and enjoyed by children from several parishes. Again we permitted the PC to install a Portaloo to the rear of the hall during the walking season which provided a much needed facility.

We still have regular support from the Kirkandrews on Eden WI, Solway Flower Club, the Youth Group, the Dance

Group and Carlisle Young Farmers which we really appreciate. The hall has also seen an increase in use by

individuals booking the hall for private events.

Our funds for the building of the new hall have received a further boost with a donation of £1000 from one of

our parishioners. The hall has also received an anonymous donation on the condition that it only used towards

the new hall rebuilding costs. We thank both contributors who make it more possible to build the new hall.

We have concept drawings for the new hall and we are now in consultation with the Historic Environment Officer and Historic England and hope to soon get Scheduled Monument Consent for the schedule of work for the 3 archaeological test pits in the area of the new hall that extend beyond the current hall’s footprint.

We have now completed the change in status of the hall charity to a Charitable Incorporated Organisation.

1. **Treasurer’s Annual Report**

The year to 31 March 2019 saw the Hall’s financial position strengthen with a surplus of income over

expenditure of £9565 being recorded. This was mainly due to a number of very generous donations to the New

Hall Fund being made by people within and out-with the parish. The largest of which however comes with a restriction that it must be used as part of the build cost and cannot be used to repair or run the existing hall (nor contribute to groundwork or professional fees). As a result, the hall’s reserves increased to £45,911 up from £36,346 the previous year.

Splitting the Income and Expenditure between general and New Hall (Restricted funds) then the general running costs reported a small deficit due mainly to the Legal and Professional Fees incurred in changing to a Charitable Incorporated Organisation as well as the costs of the wildlife garden (as you will recall I mentioned last year that we had received the grant before the year end but not at that point incurred the costs). We also found ourselves with a rather large underpayment on our Electricity account when it came to be renewed last May, this was however reduced by our claim for overpaid VAT. If we were to remove these one off costs and factor in that in the year 2018/19 the hall was not hired for Elections (we have already had 2 so far in 2019/20) then we should be quite happy with how things are going.

During the year we changed banks from Barclays to the Cumberland. At present we still have a small amount in the Barclays account in case they had a regional development grant we could apply for when looking to build the new hall.

As already mentioned, various events took place during the year to raise funds and enable both the Children’s Christmas Party and the Senior lunch to continue to be subsidised as well as meet the costs of running the hall. All events were well supported especially the Curry Night, Autumn Fair, Afternoon Teas and the Bonfire and Fireworks night. As well as the accounts for the year split by available and restricted funds I have also put together a comparison with last year’s figures. As you will notice on the comparison sheet, I have included the amount left from Judith Swinsco re Stuart’s bench within Donations but on the restricted funds sheet I have left it within costs so that we can allocate the spring bulbs against it when we purchase them.

**Income and expenditure Statement for Y.E. 31.03.19**

**Income Total General New Hall**

Curry Night 863 863

Coffee Mornings 400 400

Dancers 225 225

Hall Hire 1701 1701

Produce Show 255 255

Craft Day

Afternoon Teas 491 491

Donations and Book Money 11322 11322

Ceilidh 269 269

Fireworks/Halloween 457 457

Autumn Fair 592 592

Beetle Drive 119 119

Bank interest 18 18

Grants Playground 240 240

 Parish Council 300 300

 Grass cutting 840 840

 **18091 4746 13344**

**Expenditure**

Repairs 732 732

Cleaning 53 53

Light & Heat 1270 1270

Water 92 92

Grass Cutting 840 840

PPSA 44 44

Children’s Christmas Party 87 87

Senior Lunch 76 76

Professional fees 2924 2924

Wildlife garden 419 419

Inspections

Subscriptions 30 30

J Swinsco Bench -83 -83

Legal fees 1164 1164

Insurance 878 878

 **8526 5685 2841**

 **Difference** **9565 -939 10504**

**Income and expenditure 2018/19**

**Income Y.E. 31.03.19 Y.E. 31.03.18**

Curry Night 862 824

Coffee Mornings 400 499

Elections 500

Hall Hire 1926 1291

Family Day 43

Craft Day 73

Afternoon Teas 491 198

Donations / book money 11405 1174

Produce Show 255

Ceilidh 269 559

Fireworks / Halloween 457 235

Autumn Fair 592 448

Beetle Drive 119 75

Grants Playground 240 240

 Parish Council 300 300

 Projector 330

 Grass cutting 840

 Wildlife Garden 450

Bank Interest 18 5

 **18174 7244**

**Balance sheet as at 31.03.19**

 31.03.19 31.03.18

**Current assets**

Cash in bank 45891 36262

Cash in hand 20 45911 84 36346

**Current Liabilities**

 B/fwd General 33890 33215

 New Hall 2457

This years’ general surplus -939 675

 This years’ New Hall surplus 10504 2457

 **45911 36346**

1. **Booking Secretary’s Annual Report**

**Summary 2018/2019**

**Bookings** **Number of booked sessions by group**

Month 2018/19 2017/18 2018/19 2017/18

May – 18 8 8 Private bookings 20 19

Jun – 18 10 11 Youth Club 10 16

Jul – 18 4 9 WI 9 9

Aug – 18 11 13 Flower Club 8 9

Sep – 18 6 5 Hall Events 24 23

Oct – 18 8 6 Elections - - 2

Nov – 18 11 7 Young Farmers 9 2

Dec – 18 5 4 Parish Council 10 9

Jan – 19 9 4 Dance Group 18 -

Feb – 19 11 4

Mar – 19 14 10

Apr – 19 11 8 **Total 108 89**

 **108 89**

1. **Election of Officers**

Chairman: Harold Bowron is willing to continue. Proposed by Bryony, seconded by Gill.

Vice-chairman: Malcolm Cotter is willing to continue. Proposed by Harold, seconded by Bryony.

Treasurer: Julie is willing to continue. Julie proposed by Michelle, seconded by Harold.

Grant liaison: Bryony is willing to continue. Proposed by Julie, seconded by Gill.

Grant liaison: Malcolm is willing to continue. Proposed by Harold, seconded by Michelle.

Bookings Secretary: Michelle is willing to take over this role. Proposed by Bryony, seconded by Maria.

Minutes Secretary: Albinas is willing to continue.

1. **Any other Business**

Over 60’s

Kathleen commented that the charge for the Over 60’s lunch was too low. Other diners also agreed. A discussion was held with regards to possible options. It was decided that at the next event we would ask for donations with a paid raffle as a trial.

Risk assessments

It was agreed to add risk assessment to future AGM agendas.