Minutes for Beaumont Parish Hall Committee Meeting on Wednesday 25th July.

**Present:**

Committee: Harold (chair), Henry, Maria, Michelle, Geoff, Julie, Bryony, Malcolm,

Non-committee: Albinas,

**Apologies:**  Maryann,

1. **Welcome and Apologies.**

Harold welcomed everyone to the meeting.

1. **Minutes of last meeting.**

The minutes from the last meeting were approved. Harold to retain his signed copy. **Harold**

1. **Matters arising**.

None.

1. **Recent Past Events**

Monthly Coffee Morning: Friday 1st June.

Donations given: £96 Charity: Neuroendocrine Tumour (NET) Cancer (+ £5 books)

Monthly Coffee Morning: Friday 6th July

New charity: Eden Valley Hospice. Donations: £104 (+ £5 books)

Confirmed that the overall figure for the profit for the Curry and Quiz Night was £862.50. All the excess alcohol has been now sold on, with the exception of the wine which Harold has for the next event’s raffle.

1. **Forthcoming events.**

Monthly Coffee Morning/Exhibition: Next coffee morning is on Friday 3rd August. Charity: Eden Valley Hospice. Information to go on Facebook. **Michelle**

Exhibition Saturday 4th August: 10am – 4pm: Parish councillors and other parishioners.

August Sunday Afternoon Teas: 2 pm – 5pm. No fixed charge but donations, suggested at £5 each.

Notice in Parish Magazine / website / Facebook **Albinas/Michelle**

5th Aug: **Geoff & Julie, Harold & Kathleen, Linda** (Shared with the PC)

12th Aug: **Gill, Michelle, Bryony, Albinas, Emily. Liz Morton,**

19th Aug: **Julie, Maria, Kathleen & Harold, Liz Williamson**,

26th Aug: **Michelle, Malcolm & Elsie, Bryony, Liz Morton,**

Cakes: **5th Geoff, Maria- Jam, Julie, Kathleen,**

**12th Michelle, Malcolm, Bryony,**

**19th Julie, Maria, Malcolm, Kathleen,**

**26th Michelle, Malcolm, Bryony.**

Sandwiches: **Kathleen on 5th and 19th**

 **Bryony on 12th and 26th**

Flower and Produce Show: Saturday 15th September

Adverts in Parish Magazine and Facebook. **Albinas/Michelle**

Entry forms and class entries have been distributed at Burgh Post Office, The Drovers Rest, Monkhill Chapel and

St Mary’s Church. Copies can be downloaded from the PC website.

Admission: £3.50 Adults, £2 children including tea and cakes.

Prices per exhibit: Adult £1, Children £50p (Late entry £2 adults, £1 children)

Set-up after WI meeting on Friday 14th September. All

Prizes for class winners need to be collected. Maryann??

Mrs M Reay Commemorative Cup: Mrs Anne Middleham **Bryony collect**

Mrs B Martin Commemorative Vase: Enid McIntosh **Bryony collect**

Miss Vickers Commemorative Plate: Carl Megson **Maryann collect**

Mrs J Rayson Commemorative Paperweight: Mary Ann Baxter **Maryann collect**

Lunch for judges: Contact Stella about lunch **Bryony**

Rota for afternoon tea: 2pm – 4pm **Julie & Baking, Maria, Michelle, Harold & Kathleen,**

Proposed Car boot sale: Sunday 19th May 2019 morning **Discuss at next meeting**

Classes:

**Pilates:** No success so far.

**Horse Stable Management**: Ann Philips is keen to run the classes. Run a 6-week course starting in late September/ October. Ann will charge the hall £25/hour. Charge £5 per session per person, booking in advance with a payment of £30 per person. Two sessions per week: Young children 1.5 hours, older children and adults 1.5 hours. Minimum 16 to cover costs of teaching. Need to know the maximum number per class. **Bryony**

Advert needs to go in the Parish Magazine, Facebook and more widely. Use Harold’s phone number. **Bryony**

1. **The New Hall (Charitable Incorporated Organisation)**

Change to CIO

Forms need to be completed to transfer to Cumberland Building Society.

Mandate details: Treasurer, Chair, Vice-chair, minutes secretary and booking secretary. Two signatures required. **Julie**

After August, once the end of year accounts from last are visible on the Charities Commission website, we can close the previous charity. **Julie**

New Hall

Architects plans

Drawing of smallest architect plan was shown. Consensus was to reject this plan and use the old hand drawn plan (version B) instead.

Rough Hall Costings

 Current building =208m2  Hall is 5.7 x 20.4 =116m2

**Rebuilding cost @ £1400/m2 = £291200**

Plan B drawing =192m2  Hall is 8 x 10 = 80m2 (too small)

 So we could add an extra 16m2 to this hall

 24m2 would make the hall 16m2 bigger and the kitchen 8m2 bigger

 **Building cost @ £1400/m2 = £296800**

Purpose, Usage and Funding

Discussion of the direction being taken regarding the architect’s plan and possible future use of the new hall. The hall is a community hall rather than full scale business venture. Complicated to use as a wedding venue, easier to target funeral teas/private parties.

Need to contact the architects to change the brief: Look to seat 100 people rather than 120. Find out how many people will fit in the hall 12 x 8m using the rectangular tables. Inform the architects of a budget in the region of £300,000. Send a copy of the version B amend. Swap meeting room/bar with storage.

Get the architects to provide something similar, one plan with two stories with a balcony upstairs and one with single story. **Bryony**

Displayed List of Donors and sponsors

Name only, no value. Alice Graham is happy to have her name included. **Discuss at next meeting.**

1. **Wildlife garden.**

Plants are surviving the dry weather. Bench at Malcolm’s awaiting sleepers for a stand.

Next job to make a temporary path. **Malcolm**

1. **Booking secretary’s report.**

Bryony had previously circulated the report.

1. **Treasurer’s report**

Current balance: £37210.66

Electricity: Stay with current supplier EON as we have underpaid using estimates. There is a £700 underpayment. EON has been overcharging as the VAT has been charged at a business rate of 20% rather than at 5% for low user / charity. The 4-year rebate payable will hopefully meet the deficit.

Water: The Hall does not pay for disposal of waste water.

1. **Maintenance**

Back wall timbers Malcolm to replace. **Malcolm**

Creosote walls. Chris Crabtree has been contacted. He will give a quote shortly. Judith Swinsco has some creosote which she is happy to donate.

Kitchen cupboard shelf near the sink needs to be repaired. **Malcolm**

1. **Fundraising and Grants**

Nothing to discuss.

1. **Correspondence.**

A generous donation of £1000 has been received from Molly Carr former resident of the parish, and also £148.34 from the funeral of Stuart Swinsco, both towards the Hall rebuilding fund.

£100 was received from the Burgh Trail Hounds.

1. **Any other Competent Business.**

Sutcliffe Play Equipment

An email detailing play equipment has been received. Malcolm will start looking for funding for the playground and will bring brochure for a zip wire / youth shelter to the next meeting. **Malcolm**

ACT Communities Building event

Malcolm and Harold attended the event. Badminton mini courts information was obtained by Malcolm.

Managing risk tool kit is available for different scenarios using pre-existing documents. These are free and can be emailed on request.

Need to think of data protection **Malcolm**

Business plan required for funding the new hall.

Parties

The hall constitution says the hall is for all to use. The current policy of restricting parties for 16 -25’s is therefore unconstitutional. A way round the problem of parties being rowdy or out of control would be to hire licensed doormen for security, charging the hall hirer with the additional cost.

Costing for the doormen is required. **Malcolm**

We need to revamp the current booking advert in the parish magazine to encourage greater use of the hall for parties. **Bryony**

Committee members

Currently the hall committee is short of 2 of the 12 possible members.

Harold has contacted David Peel to see if he would like to join, he is waiting for a response.

Julie said she would write an advert that could be placed in the Parish Magazine. **Julie**

The meeting was closed at 9.15 pm.

**Date of next meeting: Wednesday 26th September at 7:30 pm**